Town of Montville
Public Works/Solid Waste Standing Committee
Regular Meeting Minutes
October 28, 2026, 5:30 p.m.
Montville Town Hall – Conference Room 102

1. Call to Order
   Chairman Baker called the meeting to order at 5:30 p.m.

2. Pledge of Allegiance

3. Roll Call (Councilors Baker, Caron, Southard)
   Present were Councilors Brian Baker, Billy Caron, and Kate Southard. Also present were Mayor Leonard Bunnell, Sr., Councilor Rachael Novak (*5:33 p.m.*), and Public Works Director John Carlson.

4. Alterations to the Agenda – *none*

5. Approval of Minutes
   a. Regular Meeting Minutes of Wednesday, September 23, 2026
      Motion made by Councilor Southard, seconded by Councilor Caron, to approve the September 23, 2026, Public Works/Solid Waste Standing Committee Regular Meeting Minutes. Discussion: None. Voice vote, 3-0, all in favor. Motion carried.

6. Remarks from the Public Regarding Items on the Agenda with a three-minute limit – *none*

7. Correspondence
   a. A copy of a letter from CLA Engineers, Inc., regarding possible solutions to remedy the flooding issues on Laurel Point Drive

8. Old Business
   a. Raymond Hill Church – *no update*
   b. Road Improvement Program: Drainage & Paving Schedule/Road Improvement Bond
      1) Road Schedule/Bid Status
         There are no additional projects scheduled to go out to bid at this time. The remaining bond funds amount will be confirmed.
      2) Maple Avenue Paving
         Maple Avenue is near completion. The driveway aprons and sidewalks are slated for completion this week; the road is expected to be striped next week, depending on the weather. Additional manhole covers might be reset in the future. The crosswalks will also be repainted.

3) Butlertown Road – *project complete*
Motion made by Councilor Caron, seconded by Councilor Southard, to remove Item 8(b)(3), Old Business, Road Improvement Program, Butlertown Road. Discussion: None. Voice vote, 3-0, all in favor. Motion carried.

c. Youth Services (Montville Community Center) Bathrooms
The remaining Punch List items are being addressed. An estimate for the painting of the hallway and doors will be obtained.

d. Public Works Garage Clean-up & Breakroom – *no update*

e. Tree Clearing
1) 126 and 140 Lynch Hill Road (tree removal and stone wall)
The crew removed some of the stones from the wall; either a tree service will be hired or a rental truck will be secured to remove the tree.

f. Future Capital Projects
The Chairman and Director will review the Finance Director's Capital Budget materials. The Department maintains approximately 116 Town vehicles. Recently repaired vehicles included a 1998 Dump Truck and a 2006 Mason Dump Truck.

g. Camp Oakdale Renovations
1) Large Pavilion Master Plan
The Planning & Zoning Commission will conduct a §8-24 Review during its November Regular Meeting; the project is scheduled to begin in Spring 2027.
2) Pickleball/Tennis Court Parking Lot
The Parking Lot has been graded, and the curbing is expected to be completed this week. The final paving and striping of the Lot is expected to be completed next week, weather dependent.
3) Camp Oakdale Ballfield Parking Lot
The Planning & Zoning Commission will conduct a §8-24 Review during its November Regular Meeting; the Project is scheduled to go out to bid in December, and the work is scheduled for June/July 2027.
4) Pickleball Court Roadside Privacy Screen – *to be installed Spring 2027*

h. Boat Launch/Fishing Pier
Race Engineering is addressing the Punch List. A formal response from CLA Engineering regarding the necessary corrections to the Boat Launch is expected. It is the Town's understanding that CLA concurs with the corrections and is determining the final cost. The issue(s) is expected to be addressed in January.

i. Capital Fund FY2027/28
Motion made by Councilor Southard, seconded by Councilor Caron, to consolidate items 8(f) and (i), removing Item (i) and adding "FY2027/28" to item (f). Discussion: None. Voice vote, 3-0, all in favor.

Motion made by Councilor Southard, seconded by Councilor Caron, to recess the meeting at 5:55 p.m. Discussion: The Councilors recessed the meeting to attend a Town Council Public Hearing in Town Council Chambers. Voice vote, 3-0, all in favor. Motion carried. Chairman Baker reconvened the meeting at 6:08 p.m.

j. Drainage Issues:
   1) 66 Glendale Road, Oakdale – *no update*
   The issue revolves around the icing of the driveway and mailbox area during the cold winter months due to water bleeding from a pipe on a nearby property. The origin of the water is unknown and, to his recollection, plans were drawn to install additional piping and a catch basin to help remedy the issue.
   2) 21 Gair Court – *no update*
   It is believed that the flooding stems from the dry wells on Depot Road, which are unable to accommodate heavy rain events. A suggestion to install additional drainage pipes and a catch basin was received from an Engineer.
   2) Laurel Point Drive
   The flooding issues will be remedied by adding a catch basin, digging the dry wells, and replacing the stones around the wells. A driveway apron will also be installed.

k. Sidewalk Maintenance – *no update*

l. Connecticut Tire Stewardship
The expiration date of the Town's current contract, which is under SCRRRA (Southeastern Connecticut Regional Resources Recovery Authority), will be investigated. Once expired, SCRRRA is expected to take advantage of the State's Tire Stewardship Program.

m. Town Hall Furnace
A meeting was held regarding the State's CIF (Community Investment Fund) Grant Round 10 to discuss ways in which the Town could enhance its opportunities, including amending the plans and speaking with its legislators.

n. Cardboard Recycling
The Town's contract with Casella for recycling expires in April 2027.

o. CT DEEP Sustainable Materials Management Grant (SMMR2)
Chairman Baker reported that they have received positive feedback from the presentations provided to the Town's boards and commissions. A morning and evening presentation at the Senior Center is scheduled for tomorrow, Thursday, October 29. The

predicted increase in the cost of waste disposal from $83.10 per ton to $140.00 to $150.00 per ton by 2030 will be emphasized. Discussion ensued regarding the rising cost of waste disposal and the need to review the revenue received from the waste disposal companies that help offset the expenses to more accurately determine the actual cost.

p. Senior Center/Social Services
Senior Center – Two to three outstanding items remain on the list of 16 (sixteen) items, as provided by the Senior & Social Services Director, including repairing the lobby tiling, which is damaged due to the electric forklift; replacement of the dining hall entrance ceiling tiles; and bi-fold doors and shelving for the lobby area. Councilor Caron recommended installing a walk-off mat in the lobby.

Social Services – More than half of the six (6) items on the list have been addressed. It is surmised that the ongoing leak is caused by inadequate piping to accommodate the water traveling through the pipes. Painting in various areas, including the Clinic's Room and hallway, and tiling will also be completed.

9. New Business
   a. State of CT Battery Recycling
   Similar to the Tire Stewardship Program, once SCRRRA's contract with the current vendor expires, they are expected to take advantage of the State's program.

   b. Transfer Station Book Recycling Box
   Transfer Station Foreperson Flo Turner spoke with an individual who will deliver and pick up a waterproof box for the recycling of books, free of charge, every other week. The Box will reduce the Town's recycling cost.

10. Remarks from the Public with a three-minute limit
Transfer Station Foreperson Turner Flo relayed stories of individuals who use/wished to use the Transfer Station to dispose of waste.

Chairman Baker was very pleased with the improvements made at the Transfer Station as a result of the recent personnel changes.

Councilor Novak thanked and commended the Public Works Director and Crew for the work conducted on Maple Avenue.

11. Remarks from the Councilors – *none*

12. Adjournment
The meeting adjourned at 6:48 p.m.

Respectfully Submitted by: Agnes T. Miyuki, Recording Secretary for the Town of Montville