Town of Montville
Ad Hoc Sustainable Materials Management Committee
Special Meeting Minutes
October 7, 2026, 7:00 p.m.
Montville Town Hall – Mayor's Conference Room

1. Call to Order
   Chairman Baker called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call
   Present were Councilors Brian Baker and Nick Sabilia, Public Works Director John Carlson (*7:01 p.m.*), Finance Director Julie Chapman, Transfer Station Foreperson Florence Turner, and Laurence Eiden. Also present was Mayor Leonard Bunnell, Sr.

4. Approval of Minutes
   a. Approval of Meeting Minutes of August 19, 2026
      Motion made by Councilor Sabilia, seconded by Foreperson Turner, to approve the August 19, 2026 Meeting Minutes. Discussion: None. Voice vote, 5-0, all in favor. Motion carried.

   b. Approval of Special Meeting Minutes of September 23, 2026
      Motion made by Councilor Sabilia, seconded by Foreperson Turner, to approve the August 19, 2026 Special Meeting Minutes, with the following amendment:

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      Status of Program Participants ~~(Committee Member Eiden)~~ – During the first round, five (5) communities participated in and are continuing….

      Discussion: None. Voice vote, 5-0, all in favor. Motion carried.

5. New Business
   a. Discussion and possible action on recommendations for Phase 1 of the Sustainable Materials Management Round 2 (SMMR2) Grant Program

      Discussion ensued regarding the bag sizes and prices, distribution of free bags, bag color(s), and sticker fees. Based on the average use of 1.2 bags/week per household, WasteZero Project Manager Kristen Brown recommended providing three months' worth of free bags.

      Motion made by Committee Member Eiden, seconded by Transfer Station Foreman Turner, to offer 13-gallon bags for $1.40 each and 33-gallon bags for $2.20 each. Discussion: The bags will be sold in rolls of 5 (five) bags. Voice vote, 5-0, all in favor. Motion carried.

Motion made by Transfer Station Foreperson Turner, seconded by Committee Member Eiden, to amend the Transfer Station Sticker price to $25.00 for Seniors and $50.00 for all others, effective July 1, 2027. Discussion: None. Voice vote, 5-0, all in favor. Motion carried.

Motion made by Councilor Sabilia, seconded by Transfer Station Foreperson Turner, to provide a maximum of 20 (twenty) free 13-gallon bags for use from April 1, 2027 to June 30, 2027. Discussion: Additional bags will be available for purchase. Voice vote, 5-0, all in favor. Motion carried.

Motion made by Transfer Station Foreperson Turner, seconded by Councilor Sabilia, for orange bags with a black "M". Discussion: Safety verbiage, as required, will be included on the bags and additional verbiage may also be added. Voice vote, 5-0, all in favor. Motion carried

Discussion ensued regarding the importance of educating the public, stressing the environmental impact, the rising cost of waste disposal, and improving the efficiency of the Transfer Station.

Presentations will be provided at the upcoming Economic Development Commission and Inland Wetlands Commission meetings, as well as four (4) Senior Center meetings.

Finance Director Chapman departed from the meeting at 7:45 p.m.

b. Discussion and possible action on moving forward to Phase 2 of the Sustainable Materials Management Round 2 (SMMR2) Grant Program.
   Phase II includes the implementation of the Program, beginning with a public outreach and marketing campaign. The program timeline and the stores that will be selling the bags will be finalized. Potential stores include Walgreens, Stop & Shop, CVS, and local gas stations, as well as stores in neighboring towns, including Big Y and Walmart.

6. Set Additional Future Meeting Dates
   The Committee agreed to meet on Wednesday, November 4, at 6:30 p.m.

7. Public Comment (3-minute time limit) – *none*

8. Adjournment
   Motion made by Transfer Station Foreperson Turner, seconded by Councilor Sabilia, to adjourn the meeting at 8:19 p.m. Discussion: None. Voice vote, 5-0, all in favor. Meeting adjourned.

Respectfully Submitted by: Agnes T. Miyuki, Recording Secretary for the Town of Montville