Town of Montville
Public Works/Solid Waste Standing Committee
Regular Meeting Minutes
September 23, 2026, 5:30 p.m.
Montville Town Hall – Conference Room 102

1. Call to Order
   Chairman Baker called the meeting to order at 5:30 p.m.

2. Pledge of Allegiance

3. Roll Call (Councilors Baker, Caron, Southard)
   Present were Councilors Brian Baker and Billy Caron. Absent was Councilor Kate Southard. Also present were Mayor Leonard Bunnell, Sr. (*5:34 p.m.*), Councilors Joe Jaskiewicz and Rachael Novak, and Public Works Director John Carlson.

   Chairman Baker welcomed the Boy Scout Troop members present to earn a Merit Badge.

4. Alterations to the Agenda
   Motion made by Councilor Caron, seconded by Councilor Baker, to add the following item to the Agenda, under Item 9, New Business:
   a. Maple Avenue School Zone Signs
   Discussion: None. Voice vote, 2-0, all in favor. Motion carried.

5. Approval of Minutes
   a. Regular Meeting Minutes of Wednesday, August 26, 2026
      Motion made by Councilor Caron, seconded by Councilor Baker, to approve the Public Works/Solid Waste Standing Committee Regular Meeting Minutes of Wednesday, August 26, 2026. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.

6. Remarks from the Public Regarding Items on the Agenda with a three-limit limit – *none*

7. Correspondence
   a. A copy of a letter from CLA Engineers, Inc., regarding the Laurel Point Drive Drainage issue(s).

8. Old Business
   a. Raymond Hill Church – *no update*
   b. Road Improvement Program: Drainage & Paving Schedule/Road Improvement Bond
      1) Road Schedule/Bid Status – *no update*
      2) Maple Avenue Paving

Maple Avenue is scheduled to be paved or, at least, drivable by the end of the week ahead of the predicted storm. The first half of the road was re-loomed and seeded; it is hoped that the first phase will soon be closed.

3) Butlertown Road
The aprons and loaming of the edges on Butlertown Road are in progress. The project should be completed by the end of next week.

c. Youth Services (Montville Community Center) Bathrooms
The basement leak was repaired. A punch list of items, including the replacement of the pressure regulator and backflow preventer, is in progress.

d. Public Works Garage Clean-up & Breakroom – *no update*

e. Tree Clearing
1) 126 and 140 Lynch Hill Road (tree removal and stone wall)
A truck-full of stones was removed from the wall. A tree service will be hired to remove the tree.

A tree on Gay Hill Road was removed, and trees on Sharp Hill and Killen Roads will also be removed.

f. Future Capital Projects – *in progress*
The Transfer Station's roll-off dumpsters have been repaired. The 2022 utility body and other trucks have encountered issues and are being repaired.

g. Camp Oakdale Renovations
1) Large Pavilion Master Plan
The language for the Large Pavilion Master Plan is in progress in preparation for a §8-24 Review by the Planning & Zoning Commission.

2) Pickleball/Tennis Court Parking Lot
Work on the parking lot is scheduled to begin Monday, September 28. A usable conduit to the building for the security cameras was discovered, and they are working with the IT Director to install the pole for the camera. A sign stating that the parking lot will be closed will be posted. The project should be completed by the end of October.

3) Camp Oakdale Ballfield Parking Lot
Concerns were raised regarding increases in the cost of asphalt and the timing of the bids for the Camp Oakdale Parking Lot. The project is scheduled to go out to bid this winter, and for work to be conducted in June/July 2027.

4) Pickleball Court Roadside Privacy Screen – *Spring 2027 Project*

h. Boat Launch/Fishing Pier
A list of items that did not meet the specifications is being addressed, including the repair/replacement of deck boards. A letter to CLA Engineers will be drafted to correct the boat launch. The security cameras are in operation, and the phones are in progress.

i. Capital Fund FY2027/28 – *no update*

j. Drainage Issues:
1) 66 Glendale Road, Oakdale – *no update*
2) 494 Kitemaug Road, Uncasville – *completed*
Motion made by Councilor Baker, seconded by Councilor Baker, to remove Item 8(j)(2), Old Business, Drainage Issues, 494 Kitemaug Road, from the Agenda. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.
2) 21 Gair Court – *no update*

k. Sidewalk Maintenance – *no update*

l. Connecticut Tire Stewardship
According to SCRRRA (Southeastern Connecticut Regional Resource Recovery Association), the project is temporarily on hold, pending the completion of other priority projects. The status of a contract with the current company will be investigated.

m. Town Hall Furnace
A Purchase Order was created for the new tank to replace the underground fuel tank, which is at the end of its recommended lifespan; the new tank is expected to arrive by the end of October. The CIF Grant for the improvements was not awarded; alternative funding sources are being researched. Chairman Baker clarified and emphasized that, contrary to popular opinion, the fuel tank is not leaking.

n. Cardboard Recycling – *no update*

o. CT DEEP Sustainable Materials Management Grant (SMMR2)
WasteZero will be providing an in-depth presentation to the Town Council regarding the program following this meeting.

p. Senior Center/Social Services
A brief discussion ensued regarding the remaining items in need of repair.

9. New Business
a. Maple Avenue School Zone Signs
Discussion ensued regarding an e-mail requesting a speed limit sign. Mayor Bunnell stated that a request may be submitted to the Police Chief to relocate one of the LED Speed Limit Radar signs the next time they are moved. In response to Councilor

Baker's questions, Public Works Director Carlson stated that the current school zone signs meet the MUTCD (Manual on Uniform Traffic Control Devices) Standards; following the completion of the road, the required school zone road marking signs will be restored; the current signs are consistent with the other school zones, and; there is no current funding for solar speed limit signs. Discussion ensued regarding the reasoning behind the need to install additional signage in the area.

Motion made by Councilor Caron, seconded by Councilor Baker, to refer the request to the Montville Police Department to place the LED Speed Limit Radar sign(s) and speed enforcement action and the Board of Education for review and additional action, as necessary. Discussion: None. Voice vote, 2-0, all in favor.

10. Remarks from the Public with a three-minute limit
A member of the public questioned the Raymond Hill Church project.

A member of the public questioned the Raymond Hill Church project.

Mayor Bunnell provided a brief update on the Church, which began many years ago when the congregation disbanded and, per the Deed, was returned to the Town. While the previous Land Use & Development Directors drafted plans to renovate the building, the funds were eventually depleted. He has been making efforts to secure a grant to conduct a needs assessment evaluation to restore the building and move the project forward. The Montville Historical Society, which has been inactive for several years, is in the process of being reactivated and will be tasked with seeking funding.

He also questioned when and how the boat launch is closed.

Public Works Director Carlson stated that the docks are pulled out of the water in November; the boat launch is not technically closed and available for use.

11. Remarks from the Councilors
Mayor Bunnell requested that next month's agenda include Laurel Point Drive Drainage in light of a letter from CLA Engineers regarding possible solutions to remedy the flooding issues. He also announced that the Town received the $2.6 million in grant funds for the Camp Oakdale renovations.

12. Adjournment
Motion made by Councilor Caron, seconded by Councilor Baker, to adjourn the meeting at 6:18 p.m. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.

Respectfully Submitted by: Agnes T. Miyuki, Recording Secretary for the Town of Montville